



How to Renew an LEI

Renew any existing LEI quickly and easily

Ready? Right [Click here](#) and open in new tab to begin your LEI renewal or visit lei-worldwide.com/renew-lei

An LEI requires annual renewal in order to keep the LEI record up to date. If an LEI is not renewed within 12 months it will become 'Lapsed' and expire, it will have to be renewed. Anybody can renew an LEI code, including on behalf of another company. Please note that we may only renew an LEI that is under our management. If your LEI is currently being managed by another service provider, you can transfer it to LEI Worldwide free of charge however a transfer is different and can take up to a few days to complete.

- ➔ Existing LEI Number
- ➔ Name of Authorised Signatory (e.g Director)
- ➔ Letter of Authorisation for Transfers
- ➔ A supporting document (e.g Certificate of Incorporation/constitution)



Simple renewal form

Renewing an LEI is faster and easier than registering a new LEI. The LEI is already on our system, and it can be completed in a couple of minutes, unless some company info has changed.



Lower Cost

LEI Worldwide is less costly as we have automated many previously manual processes. An LEI renewal for 1 year is €89, and we offer multi-year and bulk order discounts.



LEI Transfers

If you originally registered your LEI with another provider you can transfer your LEI to LEI Worldwide for free. Please note that a transfer request may take a few days and we may request a written signature.



Multi-Year LEIs

Renew LEIs for up to 5 years. This is a convenient way to ensure the LEI will not inadvertently expire within the 5 year limit and is suitable to longer term organisations and includes up to a 15% discount.



Bulk Orders

Need to renew more than a single LEI? We have a convenient .xls template document to easily renew multiple LEIs at discounts based on volume. Contact support@lei-worldwide.com.



Dedicated Support Team

Our dedicated support team is here to assist you with your application, should you have any questions or queries. Rated 5 stars on TrustPilot our team is available by email and live chat during work hours.

Ireland

The Academy, 42
Pearse St, Dublin,
D02 YX88

Contact

www.lei-worldwide.com
support@lei-worldwide.com
+(353) 85 2313161

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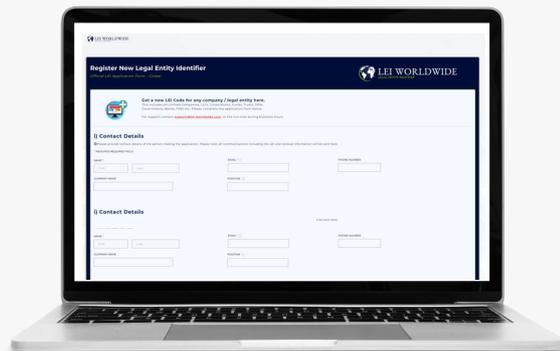
Step 1:

Legal Entity Identifiers require annual renewal. In order to renew an LEI visit LEI Worldwide and click LEI Renewal. This will take you to the simple LEI renewal form.

➔ Select LEI Renewal



➔ Proceed to LEI Renewal Form



Step 2:

In section i) fill out your own contact details as the applicant. This information will be used to contact you in case any additional information is required and to receive LEI confirmation emails.

i) Contact Details

Please provide contact details of the person making the application. Please note; all communications including the LEI and renewal information will be sent here.

* INDICATES REQUIRED FIELD

NAME *	EMAIL *	PHONE NUMBER
<input type="text" value="First"/> <input type="text" value="Last"/>	<input type="text"/>	<input type="text"/>
COMPANY NAME	POSITION	
<input type="text"/>	<input type="text"/>	

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Step 3:

Next, enter the existing LEI number, entity name and confirm if the LEI is still active or if it has lapsed.

ii) Entity Details

LEI NUMBER *

LEGAL ENTITY NAME *

LEI STATUS

Step 4:

The final section allows you to upload documentation relevant to your LEI application. When an LEI application is submitted, the data is cross matched with what is on the relevant local companies registry.

If however the company cannot be found, or the data does not match the registry, we may request that you provide supporting documentation. Some good examples include a Certificate of Incorporation, Constitution, Fund Prospectus, Deed of Trust etc.

iv) Supporting Documents

Please upload any supporting documents that show registered company name, authorised signatory and legal address.
(This may include documents such as a registry filing, Certificate of Incorporation, or a corporate filing as it may be requested later).

ATTACHMENT 1

ATTACHMENT 2

Step 5:

Please note that if your LEI is in the LEI Worldwide system the LEI will be renewed within an hour or two. If the LEI has been registered with another LEI provider then we must complete an LEI transfer. This may take a few days so we recommend doing in advance of the renewal date.

We may also request additional company documents, or a Letter of Authorisation to complete a transfer.

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LEI WORLDWIDE
LEGAL ENTITY IDENTIFIER



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Payment:

Once the application is submitted, simply choose your preferred payment method and complete the application. LEI Worldwide use our payments provider STRIPE and PayPal. We also offer the ability to complete a bank transfer or swift payment in any currency.

A member of the LEI Worldwide team will review the submission upon completion and you will receive your LEI code via email within a few hours.

If you have any questions please contact info@lei-worldwide.com



[Renew your LEI here](#)

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Additional Information

Ready? Right [Click here](#) and open in new tab to begin your LEI renewal

Additional Information for your reference:

The registration form can be completed in a matter of minutes by anybody who has the necessary information required. Some of this information is straight forward but we have included some definitions to help you along the way below.

Legal Entity Name: This refers to the entity applying for the LEI. It is not the name of the person applying, or the name of the company the applying person works for. It is the name of the entity which requires an LEI code.

LEI Status: This refers to whether the LEI is Active or Lapsed.

Lapsed LEI: This means that the LEI has expired and not been renewed in the last 12 months.

Existing LEI number: This is the LEI that was assigned to the entity upon initial registration.

LEI Transfer: The internal process of moving an LEI from one provider to another. No changes are made to the LEI itself.

Letter of Authorisation (LoA): A template letter that is signed by the companies authorised signatory to grant permission to LEI Worldwide to complete the LEI transfer and assume management of the LEI.

Name of Authorised signatory: Please nominate a natural person who has the authority to sign on behalf of the legal entity. This cannot be another company, job title or N/A.

Is your company owned by another legal entity?: Please advise the group structure. If yes, please provide a set of consolidated accounts for evidence of the relationship.

Natural Persons: If there is no parent company, please choose natural person as the owner.

Non Consolidating: There is no parent with consolidated accounts choose this option. This may be because the company is controlled by legal entities who do not provide consolidated accounts.

No Known Person: If there is no known owner of the entity because of diversified shareholding, for example.

Consent Not Obtained: The consolidated accounts or parent relationship cannot be reported because consent has not been obtained.

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Frequently Asked Questions

FAQs:

How long does it take to renew an LEI:

An LEI renewal can take a few minutes to a few hours. If the entity has not had any changes e.g address, name etc. then the LEI can be renewed. If changes have taken place then they will have to be verified and this can take a few hours.

Can I apply on behalf of a client, or another company?

Yes. You may apply for an LEI on behalf of another person if you have access to the relevant company information, documents and name of the authorised signatory.

Should I transfer my LEI to LEI Worldwide?

Many companies have choose to leave their existing provider as there are faster and more cost efficient companies that will manage their LEIs. You can move to LEI Worldwide free of charge, the only fee is the renewal cost.

How do I register bulk LEIs?

We will provide you with an xls. template for completing bulk LEI applications. You can register 2 > 1000s of LEI as quickly as it takes to apply for one LEI. Please contact support@lei-worldwide.com

Can I cancel my application?

When an LEI application is submitted our system will automatically begin processing and validating the LEI. If the LEI has already been validated at this point the LEI cannot be cancelled. If you wish do cancel an application that has been submitted in full there is a very short window of time to be successful.

Who are LEI Worldwide

LEI Worldwide are an Irish LEI provider who operate globally. We have been in operation since 2017 and have successfully provided thousands of LEIs to companies globally.

What is included in the renewal fee?

- ✓ Management of your LEI number application
- ✓ Renewal/reactivation of the LEI code
- ✓ Preparation of documentation including the LoA
- ✓ Confirmation e-mail confirming your successful registration

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About LEI Worldwide

LEI Worldwide are an Official GLEIF LEI Registration Agent based in **Dublin, Ireland**. Since 2017, LEI Worldwide have provided LEIs to thousands of firms who require the LEI for international and EU regulatory compliance requirements.

We provide fast, streamlined and automated **LEI Management** with customer focused execution.

We facilitate entity identification in the global financial system, capital markets and private sector. We make the process accessible and simple for Legal Entities to **obtain Legal Entity Identifier numbers**.



New LEIs

From €76 per annum

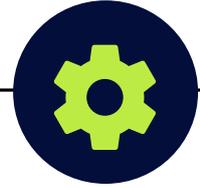
- global coverage
- fast, automated issuance



Renewals

From €72 per year

- free transfers
- multi-year renewals



Automation

Experience the fastest possible LEI Registration as we have sourced the fastest and most high quality LOUs as partners.



LEI Worldwide - The First Approved Registration Agent



LEI Worldwide are the only truly Global Registration Agent



5 ★ Customer Support

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